

**NEWPORT CITY ELEMENTARY SCHOOL  
BOARD MEETING MINUTES**

**Wednesday, March 1, 2017**

Present

**Board:**

Chris Royer  
Wendy McGillivray  
Mary Ellen Prairie  
Kathy Nolan  
Vicky Lantagne, Chair

**Staff and Administration:**

Elaine Collins, Principal  
Heidi Fortin, Assistant Principal  
Samantha Knight, Bookkeeper

INFORMATIONAL BUDGET MEETING

- I. **Call the Meeting to Order:** Meeting called to order at 6:00 pm.
  
- II. **Information/Discussion:**
  - a. FY18 Budget Information-No citizens attended
  
- III. **Additions or Adjustments to the Agenda:** None.
  
- IV. **Approve the minutes of February 20, 2017 (Attachment A) – Motion** to approve the minutes – NOLAN/ROYER – **Approved.**
  
- V. **Public Comments, Communication with Parents/Staff/Citizens:**
  
- VI. **Financial Report**
  - a. Action:
  - b. Approve the Warrants: **Motion** to approve the warrants one for \$115.00 the other for \$22,449.57. – McGILLIVRAY/ROYER – **Approved.**
  
- VII. **Superintendent’s Report:** None.
  
- VIII. **Principal’s Report:** General discussion about ways to increase peer interactions through our buddy class system. Ms. Collins commented there has been a lot of success with developing relationships with older students and younger students. This helps students to feel more connected to their school community.
  
- IX. **Unfinished/New Business** Information/Discussion:
  - a. Action:
    - i. Motion to allow administration to hire the bus/driver/custodial position (Karen Miller), pending reference checks-NOLAN/ROYER – **Approved.**

- ii. Motion to adopt policies G.16 Instructional Placement and G.1 Curriculum Development and Coordination.-NOLAN/ROYER-**Approved**

**X. Agenda Items/Date for Next Board Meeting:**

- a. Reorganization of the board
- b. Farm to School will come to talk about putting up a gardening shed.
- c. Food service presentation from Tosca

**XI. Executive Session** *(if needed):*

XII. XI. Adjourn: Motion to adjourn at 7:30 p.m.- McGILLIVRAY/NOLAN – **Approved.**

Respectfully submitted by,

Theresa Perrault  
Administrative Assistant

**Meetings:**

<b><u>Group</u></b>	<b><u>Day</u></b>	<b><u>Date</u></b>	<b><u>Time</u></b>	<b><u>Location</u></b>
NCES Board	Monday	March 20	6:00 p.m.	NCES
NCSU/OCSU Legislative Forum	Monday	March 20	6:00 p.m.	Coventry Village School
NCSU Full Board Annual Meeting	Thursday	March 23	6:00 p.m.	NCCC Room 380